

**MEETING MINUTES
OF THE
PHILLIPS VILLAGE BOARD**

November 4, 2025

The meeting of the Phillips Village Board was called to order at 7:00 P. M. by Chairperson Benton on Tuesday, October 7, 2025 in the Town Hall in Phillips, Nebraska.

The following Trustees answered at roll call:

Dorothy Benton, Chairperson
Jordan Watson
John Briseno
Les Dana

Absent: Jim Crawford

Chairperson Benton states, the Open Meeting Laws are posted on the south wall of the meeting room in the Town Hall if anyone wants to review them.

Motion by Trustee Dana, seconded by Trustee Watson, to approve the Minutes of the October 7, 2025 Board Meeting. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

The Fire Department was absent from the meeting due to other obligations. Maintenance Supervisor advised he spoke with Chief Brandt and there is no new business to discuss.

Maintenance Supervisor provided an update on trapping of raccoons within the Village limits. Maintenance personnel are busy with sweeping the streets to clear and maintain gutters for drainage. New street signs have been put up with the exception of the new subdivision, but will be replaced soon. The park equipment is being inspected and painted.

Maintenance Supervisor is letting the public know the city park and ball park have all been winterized, so those are shut down and are not in use. Other winter preparations are taking place with servicing of the village equipment.

Brief discussion held on the new well with electrical panel issues.

Area resident, Jim Rathje is present with the Maintenance Supervisor to speak with the Board regarding the level of the Lagoons and need for land application in his field. Mr. Rathje is willing to work with the Village on any needs with the land application for the Lagoons levels. Further discussion held on the drainage culvert issue at Hamilton and 15th Road, fire hydrant replacement, ball field concession stand roof and mower bids.

Clerk/Treasurer reports were presented to Trustees to include any updates for month end vendor claims.

Chairperson Benton discussed property cleanup, Resolution 2025-13 and (2) Nuisance Abatement properties in which the compliance time has expired. Final inspection of 115 Lula Street and 537 West Street is to be completed and shared with the Nuisance Officer. Contact will be made with Cuba Construction on availability to assist with the Nuisance Abatement cleanup.

Trustee Watson moved, Trustee Briseno seconded, to approve Resolution No. 2025-13 – Special Assessment and Lien for Unpaid Costs. Voting aye: Watson, Dana, Briseno, Benton. Voting nay: none. Motion carried.

Continued discussion of no progress on status for the Water Project.

Mr. Reed from Winchesters Saloon was present to provide an update on the Lottery (Keno).

Motion by Trustee Watson, seconded by Trustee Briseno, to approve the enclosed covered patio Zoning Permit for Winchesters Saloon. Voting aye: Watson, Dana, Briseno, Benton. Voting nay: none. Motion carried.

Open Public Discussion held.

Motion by Trustee Watson, seconded by Trustee Briseno, to approve Resolution 2025-11- NDOT Year End Street Superintendent Certification for Reed A. Miller of Miller and Associates. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

At 7:34 p.m., Chairperson Benton moves to open the public hearing for the One & Six Year Improvement Program. Miller & Associates is present to explain the program plans and answer any questions.

At 7:44 p.m., motion by Trustee Watson, seconded by Trustee Dana, to close the public hearing for the One & Six Year Improvement Program without further discussion.

Motion by Trustee Dana, seconded by Trustee Briseno, to approve Resolution 2025-12- Adoption of One & Six year Improvement Program. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

Village Insurance Policies were reviewed by Kevin Placzek with Miller, Monroe & Farrel. Trustees noted the need for increased replacement cost value and equipment additions.

Motion by Trustee Dana, seconded by Trustee Briseno, to approve the renewal period for the Village Insurance Policies with the noted and requested changes. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

Motion by Trustee Watson, seconded by Trustee Dana, to authorize the Maintenance Supervisor to make village purchases on government auction websites. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

Motion by Trustee Watson, seconded by Trustee Briseno, to approve Nebraska Fire Sprinkler Annual Inspection Proposal. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

Discussion held on Trustee tax withholding, frequency of pay and meeting wages. Further discussion is needed. Item will be added to the December agenda.

Brief discussion by Chairperson Benton held on recommendations from the Village Accountant on consolidation of Village bank accounts.

Motion by Trustee Dana, seconded by Trustee Briseno, to approve consolidation of Village bank accounts pursuant to the accountant's recommendations. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

Discussion from Miller & Associates on completing the bi-annual NDWEE Survey and the benefits.

Chairperson Benton discusses the Vacant Properties Ordinance and penalties associated. All Trustees conclude reminder letters need sent out to property owners in violation of the ordinance.

In depth discussion held on returning planning & zoning back to the Village and the expiration of the Comprehensive Plan/Interlocal with Hamilton County planning and zoning.

Motion by Trustee Dana, seconded by Trustee Briseno, to pay all Claims as presented. Voting aye: Watson, Briseno, Dana, Benton. Voting nay: none. Motion carried.

Trustee Briseno moved, Trustee Watson seconded at 9:05 p.m. to Adjourn. Voting aye: Watson, Briseno, Dana, Benton Voting nay: none. Motion carried and meeting adjourns.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Doris M. Arnett", with a horizontal line extending to the right.

Doris M. Arnett
Clerk/Treasurer
Village of Phillips